



Date: March 1, 2022

Time: 7:00 p.m.

Minutes of the Board of Supervisors
Lake St. Charles Community Development District
6801 Colonial Lake Drive
Riverview, FL 33578
813-741-9768

Supervisors:

Chair, Robb Fannin
Vice Chair, Dave Nelson (Via Zoom)
Secretary/Treasurer, Sabrina Peacock
Supervisor, Virginia Gianakos
Supervisor, Marlon K. Brownlee

Staff:

Adriana Urbina, District Manager
Mark Cooper, Property Manager
Luis Martinez, Facility Monitor

In attendance:

Lake St. Charles Residents

Meeting was called to order at 7:00 p.m. by Chair, Robb Fannin

1. On **MOTION** by Supervisor Gianakos and Second by Supervisor Peacock the Board approved the, March 1, 2022 Consent Agenda consisting of the: February 1, 2022 General Meeting Minutes, the February Committee Meeting Minutes from the Strategic Planning Committee, Grounds and Security Committee, Treasurer's Review Committee, and Management Committee, the January 2022 Financial Reports, the Property Manager Report and the Facility Monitor February 2022 Activity Report [was distributed separately from the Supervisor Packet]. Motion passed 5 to 0
2. On **MOTION** by Supervisor Peacock and Second by Supervisor Fannin, the Board approved the transfer of \$35,000 from the District's Operational Account into the District's Reserve Account. Motion Passed 5 to 0

3. On **MOTION** by Supervisor Peacock and Second by Supervisor Fannin, the Board approved the purchase of a replacement bench from Miller Recreation in the amount of \$1,069. Amount to be funded from Park Facility Maintenance line. Motion passed 5 to 0
4. On **MOTION** by Supervisor Nelson and Second by Supervisor Gianakos, the Board approved the removal of trees for the phase 1 trail project in the amount of \$2,800. Motion passed 5 to 0
5. On **MOTION** by Supervisor Nelson and Second by Supervisor Peacock, the Board discussed the purchase of astronomical time clocks for the 3 lake aeration compressor stations in the amount of \$3,850 from Brandon Electric. To be funded from CIP. Motion was rescinded
6. On **MOTION** by Supervisor Fannin and Second by Supervisor Peacock, the Board approved to increase the Facility Monitor's hourly wage to \$22 an hour; budget will be amended to reflect this change. Motion was amended to say the job description will be amended to reflect current job duties. Motion was also amended to say the wage will be increased to \$20 an hour. Motion passed 5 to 0

AI: District Manager, Adriana Urbina and Supervisor Peacock to review the current Facility Monitor job description and provide an updated version at next month's Board Meeting.
7. On **MOTION** by Supervisor Nelson and Second by Supervisor Gianakos, the Board approved Residents Amy Soto & Kimberly Aguilar to hold a shredding event at the clubhouse parking lot on April 30, 2022 from 10AM to 12PM. Motion passed 5 to 0
8. On **MOTION** by Supervisor Peacock and Second by Supervisor Fannin, the Board approved to purchase an irrigation control system from Mainscape not to exceed \$4,600. This amount includes materials and the 1st annual subscription. After the 1st year the annual subscription will cost approximately \$250. Motion passed 5 to 0

Meeting adjourned at 7:58PM

Respectfully submitted,

Sabrina Peacock, Treasurer/Secretary

Robb Fannin, Chair